

**DETAIL OF POSTS ALONG WITH QUALIFICATIONS, PAY SCALE & No. OF POSTS**

<b>Sr. No.</b>	<b>Name of Post/Pay Level</b>	<b>Qualifications</b>	<b>No. of Posts</b>
1	Junior Programmer Pay level-7	50% in B.Tech. in Computer Science & Engineering, Computer Science, Software Engineering/Information Technology <b>OR</b> 50% in Master's degree in Computer Application/Computer Science/Software Engineering/IT/CSE or equivalent. Should be familiar with Programming Techniques and code writing commonly used Software packages.	GEN-1
2	Nurse Pay level-6	B.Sc (Hons) Nursing or B.Sc (Post Basic) Nursing <b>OR</b> Diploma in General Nursing with Midwife Training from a recognized institute/ University. 1. A division Nurse (with midwife training) registered with Haryana Nurses Registration Council. 2. Hindi/ Sanskrit upto Matric Standard or higher education.	SC-1
3	Clerk Pay level-2	I. Graduation Degree from any recognized University. II. The candidate will have to qualify the written test as prescribed by the competent Authority. III. The Candidate will have to qualify the Type-Test at the speed 30 w.p.m. in English or 25 w.p.m. in Hindi converted with equivalent key depressions in computers. IV. Candidate should be able to work on computers and with Internet and data entry efficiently.	GEN-10,SC-2,BCA-1, BCB-01,ESM(BCA)-1, ESM(GEN)-2, ESM(SC)-1, ESM(BCB)-1, OSP(GEN)-1, OSP(SC)-1, OSP(BCA)-1 <b>TOTAL=22</b>
4	Steno-typist Pay level-2	I. Graduation Degree from any recognized University. II. English Shorthand at the speed of 80 w.p.m and transcription thereof at the speed of 20 w.p.m. on computer. III. Candidate should be able to work on computers and with Internet and do data entry efficiently.	GEN-2,SC-1, ESM(SC)-1, OSP(SC)-1,ESM(BCA)-1 OSP(BCA)-1, PH(OH)-1 <b>TOTAL=08</b>
5	Lab Attendant Pay level-2	B.Sc / 3 years Diploma from a Polytechnic in Civil/ Electrical Engg. Hindi/ Sanskrit upto Matric Standard	GEN-03,BCA-1,BCB-2, ESM(SC)-1 <b>TOTAL=07</b>
6	Peon Pay level-DL	Matric Pass	GEN-12, BCA-1, SC-2, BCB-1, OSP(BCA)-1 <b>TOTAL=17</b>
7	Electrician Helper Pay level-DL	Matriculation with ITI Diploma in relevant field. Four years' experience in the field of construction/maintenance of electrical work in Govt. departments/ Govt. Education Institutes/ semi govt. or statutory autonomous body.	GEN-1

8	Helper (Electrician) Pay level-DL	Matriculation with ITI Diploma in relevant field. Four years' experience in the field of construction/maintenance of electrical work in Govt. departments/ Govt. Education Institutes/ semi govt. or statutory autonomous body.	GEN-1
9	Helper (Civil) Pay Level-DL	Matriculation with ITI Diploma in relevant field. Four years' experience in the field of construction/maintenance of civil work in Govt. departments/ Govt. Education Institutes/ semi govt. or statutory autonomous body.	GEN-1
10	Plumbing Helper(Civil) Pay Level-DL	Matriculation with ITI Diploma in relevant field. Four years' experience in the field of construction/maintenance of Plumbing Helper, civil work in Govt. departments/ Govt. Education Institutes/ semi govt. or statutory autonomous	GEN-1

